



YMCA **Wales** Community College



Disability Statement



The Disability Statement is also available in large print, Welsh and electronically via the College website. Please contact the College on 02920 755444 or at info@ymca-wales.ac.uk to request a copy.





YMCA Wales Community College (the College) wishes to encourage people with disabilities to attend College courses and is committed to providing suitable premises to ensure that this can take place.

How does the College deliver the Disability Statement?

The purpose of this Disability Statement is to provide information to prospective students with any type of disability who may wish to attend a YMCA Wales Community College course.

This Statement will provide some of the information you may need and will give contact details for the College.

If you would like any further information please contact one of the Provision Development Managers:

Nicola Campbell - Provision Development Manager for Community Development
02920 755444 or n.campbell@ymca-wales.ac.uk

Gillian Wakeman - Provision Development Manager for Youth Work
02920 755444 or g.wakeman@ymca-wales.ac.uk

Nathan Jones - Provision Development Manager for Offender Management
02920 755444 or n.jones@ymca-wales.ac.uk

The College aims to deliver the Disability Statement by ensuring the rights of disabled people to contribute and participate in the full range of learning opportunities. It endeavours to achieve this by:

- Promoting opportunities for lifelong learning;
- Welcoming all members of the community, without barriers of gender, racial origin, culture, sexual orientation, age, poverty, class or disability;
- Recognising that some groups and individuals have encountered barriers in their education;
- Consulting with disabled people to identify learning needs;
- Monitoring and evaluating progress towards inclusive learning;
- Valuing all who take part, as staff or learners;
- Attracting more people to take part in activities; seeking to improve the quality and range learning;
- Responding fully to enquiries, suggestions and criticism.

Can I access the College buildings?

The College works in partnership with a wide range of organisations to deliver learning opportunities in communities across Wales. The College uses community venues, often provided by partnership organisations, to offer familiar learning environments close to where people live.

However, the College recognises that physical access varies from venue to venue. The access table on the next page gives a list of our main venues. The information deals mainly with accessibility of the buildings but also gives contact details for each centre. If you have any other queries e.g. teaching aids, adaptations or equipment, please contact the College to discuss your individual needs.

YMCA Wales Community College
Unit 6 Cleeve House
Lambourne Crescent
Llanishen
Cardiff CF14 5GP
02920 755444
info@ymca-wales.ac.uk

Where can I find information about College courses?

The easiest way to get information about courses is from the College website. The website can be accessed at www.ymca-wales.ac.uk

Every page on the website conforms to Level-AA of the [W3C Web content accessibility guidelines](#) meeting all Priority 1 and 2 guidelines. Full details of the measures taken to ensure accessibility throughout the website, can be viewed from the front page of the website.

Alternatively please contact the College and we will be happy to provide course information or send you written details. You can contact the College at:

YMCA Wales Community College
Unit 6 Cleeve House
Lambourne Crescent
Llanishen
Cardiff CF14 5GP
02920 755444
info@ymca-wales.ac.uk

What sort of help can the College provide?

Many College courses benefit from:

- Small class sizes
- Flexible learning
- Tutors with an awareness of disability issues
- A relaxed, supportive learning environment

The College also offers other forms of support:

- Relocation of room or venue, where possible
- Large print materials
- Extra time or specialist arrangements for exams / assessments
- Provision of additional handouts
- Provision of specialist equipment or resources
- Extra tutorial time or classroom support
- Contact details of organisations that can provide specialist help e.g. basic skills, language support etc

How do I enrol?

College tutors will provide enrolment guidance.

The College can only provide help if we know about your additional learning needs.

When you fill in our enrolment form there is a space on the form for you to tell us about any additional support needs you may have. This information is passed on to a Provision Development Manager and is only used to record your need for extra help. We fully respect your confidentiality and will obtain your authorisation to access information regarding your disability.

Please discuss any additional support you think you might need with the course tutor or Provision Development Manager. Please contact the College as early as possible before the start of the course so we have time to arrange any support you may need.

How much will I have to pay?

The College does not charge course fees but some of our partners charge a small amount to cover their venue costs. Please contact the venue for further details.

What happens if I am not happy?

We hope any issues can be resolved quickly by talking to your course tutor or Provision Development Manager. However, if you are still not happy, the College has a Complaints Procedure. A copy of the Complaints Procedure is available on the College website or you can request a copy by contacting the College on 02920 755444 or at info@ymca-wales.ac.uk

Adopted *August 2009*
Amended *May 2010-*
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